



To: Council
From: Raymond Champagne
Date: December 11, 2007
Subject: Procedural By-law Review

Recommendation:

That the attached draft Procedural By-law be reviewed and considered for adoption by Council.

Background:

It is necessary for Council to review and amend its Procedural By-law No. 1985 to include some of the new provisions proclaimed in Bill 130. As part of this review the original By-law was completely redrafted to bring it up to date and to encompass all of the new provisions for the Role of Council, Role of Head of Council and to go into Closed Session for educational and training purposes. As well other revisions have been made to indicate that Minutes of Closed Sessions are now recorded and a number of existing provisions have been expanded upon and clarified.

The Procedural By-law has also been drafted to include Local Boards and Committees to establish consistent procedures for the establishment and operation of these Committees.

Conclusions:

The revised Procedural By-law will be in conformity with the new provisions under the Municipal Act as a result of the proclamation of Bill 130 on January 1, 2007. It provides procedures for Council, Local Boards and their Committees for transparent, fair and open meetings.

Attachments:

- #1 – By-law No. 1985 – Existing Procedural By-law.
- #2 – Draft Revised Procedural By-law.

Respectively Submitted,

Raymond Champagne
CAO/Clerk